TIME TRAVEL 101 LOAN AGREEMENT
Cotsen Children’s Library
Princeton University Library

Your name: __________________________________________________________________________________

School: ______________________________________________ County: __________________

Reserving for (please check one): ☐ TAS ☐ TPP (student) ☐ TPP (alumni)

Name of Time Travel 101 case: ________________________________________________________________

Check-out date: ___________________  Return date: ___________________

Approximate number of students participating in the program: _____  Grade level: ________

TERMS

1. I am at least 18 years of age, and am entering into this loan agreement of my own free will.
2. I will return this case and all of its contents to the Program in Teacher Preparation office (41 William Street, Princeton, NJ 08540) by 4:15pm on the date written above.
3. I agree that all materials will be accounted for and neatly packed into the case.
4. I am aware that availability of the materials to different schools relies on the cases being returned on time. Failure to return loaned materials by the above date will result in an automatic $50 per day charge to my credit card until the materials are returned.
5. I acknowledge that I am borrowing, and therefore responsible for, original historical materials. Failure to return them, or to return the case with incomplete contents, will result in a $500 penalty.
6. I recognize that damage to any loaned materials will be assessed and a replacement fee may be charged.
7. While transporting and handling the case and its materials, I will exercise great caution and care.
   a) Don’t leave these materials in a hot car or exposed to direct sunlight
   b) Store these materials at room temperature or slightly cooler
   c) Don’t expose materials to water, ink, paint, or food
   d) Ask students to wash hands before use
   e) Display on clean surfaces that do not have food residue
   f) Make sure all materials are accounted for before returning

I, ________________________________ agree to the following terms and conditions. I certify that I have read and understood the terms of this Agreement.

Signature: ___________________________  Date: __________________________

Questions? timetravel101@princeton.edu
CREDIT CARD INFORMATION

Credit Card Number: _______________________________  Exp. Date: _________________

Type of card: _______________________________       CVV code: ________________________

Name (as it appears on card): _____________________________________________________________

Billing address: ________________________________________________________________________

Phone number: ________________________________________________________________________